

MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Stokes leading the Pledge of Allegiance and then offering a prayer.

Commissioner Lewis called for a review of the agenda. It was decided that the county car usage should be added.

Commissioner Christophersen made the motion to add county car usage to the agenda for reporting purposes only.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Extension office – Jacob Rickman presented an agreement between the University of Idaho and the County regarding how each entity would operate together to provide the extension services. The agreement will need to be modified to meet the counties needs. This will be added to the next agenda. Jacob also informed the commissioners that the 4-H club will host a turkey shoot for all members and family on Nov. 9th. The request was made to allow the extension office to work longer hours Monday through Thursday then open for only four hours on Friday. It was suggested that history shows a different need for the office services in the winter than in the summer and that a different schedule would allow the office to better serve the customers. This topic will be added to the next agenda.

Events Center – the contractor for the construction of the events center signed the contract for the project and notified the commissioners of his intent to start moving his equipment on September 3rd.

Commissioner Lewis made the motion to approve and sign the contract with Century Contractors for the construction of the events center.

Commissioner Christophersen seconded. Commissioners Christophersen and Lewis voted in favor.

Commissioner Stokes voted against. The motion passed with a two thirds majority.

Economic Development – An agreement with the Idaho Department of Commerce was presented for signature stating the working relationship between them and the county. Within the agreement are provisions for Oneida County to serve as the fiscal agent for the program.

Commissioner Stokes made the motion to approve the agreement with the Idaho Department of Commerce and serve as fiscal agent for the Four County Economic Development program.

Commissioner Christophersen seconded the motion. All commissioners approved and the motion carried.

Airport – the airport board asked if they could divert some of the money set aside for the runway improvement to the installation of a new fuel tank. The runway project will not happen for a couple of years after a grant is awarded. It was stated that a new fuel tank with more capacity will allow for better pricing when fuel is purchased and attract more traffic to the airport by having fuel available. The increased traffic will enhance the ability to receive grant funding as well. It was estimated that a 12,000 gallon tank would cost around \$24,000.00 dollars and could be installed with volunteer help and a little money. It was also suggested that an additional \$10,000.00 to \$12,000.00 dollars be used for upgrading

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the pilots lounge. It was noted that more traffic and increased fuel sales would help recoup the cost over time.

One final request was made to increase the budgeted amount for fuel purchase on the next budget to \$40,000.00 dollars. It was stated that fuel sales have increased and it is anticipated that they will continue to rise. All fuel sales have a markup for profit which will offset the cost.

Commissioner Stokes made the motion to approve the reallocation of funds from the runway project to a new large capacity fuel tank and to remodel the pilots lounge.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Landfill – It was reported that DEQ is requiring another survey of the old landfill before they will consider it closed. The purpose is to identify the old landfill from the eastern expansion.

Commissioner Christophersen made the motion to approve the expense of another survey of the landfill per DEQ requirements.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Supervisors report

R&B – bid responsibility for the gem grant was discussed. Road improvements were reported. Samaria roads are still on the agenda for work this fall. The auction of used equipment was a success overall.

Assessor – Idaho State will conduct ratio studies on ag land this coming year. They are looking to assemble an ag committee comprised of local farmers that can help determine expenses etc. for the purpose of land values in the valley. The county car usage was reported with August and September being the higher usage months. This time frame shows that a second car would have been valuable.

Treasurer – Attendance at the annual association conference was valuable. Tax notices are going out for third year tax's. Additional training will take place later in the month with software vendor Computer Arts.

Probation – the deputy probation officer is on light duty following an injury to her foot. Currently they are supervising 13 juveniles and 40 adults.

Clerk – Early voting for the August 27th, school bond election opens today, the 12 of August.

Prosecutor – a recent theft case is coming up for sentencing.

The meeting minutes from the 22nd, and 30th, of July were read.

Commissioner Stokes made the motion to approve the meeting minutes from July 22nd, and 30th.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The claims were reviewed for payment.

Commissioner Stokes made the motion to approve the claims.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Building permits for the following were reviewed.

Dale Davis – Ag permit, Ken Moss Jr. - Ag permit, Sanford Miles- New home, Larry Oja – new home, Lawrence Mattsen- carport, Doyle Williams – manufactured home, Verlin Hess – new home.

Commissioner Stokes made the motion to approve the building permits as presented.
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Stokes made the motion to amend the motion to approve the permits to show that the Larry Oja permit is for the original 12 month period as allowed by the Development Code.
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The personnel policy was rewritten at the request of the commissioners and has been presented for approval. Along with this policy is a new vehicle use policy and an information systems policy also for review and approval.

Commissioner Stokes made the motion to approve the personnel policy, the vehicle use policy and the information systems use policy as written.
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Some used desks are in storage and it is requested that they place for sale or destruction.
It was suggested that the school be offered a chance to use them with employee's having second chance on what remains.

Commissioner Christophersen made the motion to approve the disposal of used office desks with the schools getting first chance.
Commissioner Stokes seconded. All commissioners approved and the motion carried.

It was reported that the school district has taken position of their wheel chair lift.

A resolution to close out the PacifiCorp money was presented. The interest and fees collected on late taxes will be moved to the general fund if signed.

Commissioner Christophersen made the motion to approve resolution 2019-08-01 for the close out of the PacifiCorp fund.
Commissioner Stokes seconded. All commissioners approved and the motion carried.

The prosecutor's office is in need of a new air-conditioning unit. This action will be addressed next spring.

On Certificate of residency was presented for Parker Petersen

Commissioner Stokes made the motion to approve the CoR for Parker Petersen.
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Scott Leavitt presented the renewal information for the employee medical benefits. The health insurance increase will be around 9% with a \$55.00 dollar raise per month per employee. The dental and life insurance will remain the same with no increase.

Commissioner Stokes made the motion to renew the dental benefits plan with Delta Dental.
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Christophersen made the motion to renew the health and vision benefits plan with Blue Cross of Idaho with an increase of \$55.00 dollars per month per employee.
Commissioner Stokes seconded. All commissioners approved and the motion carried.

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Malad City has made the request to trench across 1500 south for the purpose of running a sewer line to their land east of the treatment ponds. Commissioner Christophersen will get additional information before a decision is made.

The Treasurer asked for permission to invest in the local government investment pool.

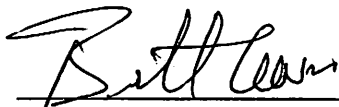
Commissioner Christophersen made the motion to approve the investment in the LGIP.
Commissioner Stokes seconded. All commissioners approved and the motion carried.

The Treasurer and Assessor offices share a printer that needs to be replaced. They would like to lease a machine and have money in their budgets.

Commissioner Christophersen made the motion to approve the lease of a copier for the assessor and treasurer office.
Commissioner Stokes seconded. All commissioners approved and the motion carried.

The FY2020 budget was reviewed.

The meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk